

# AUDIT COMMITTEE

Tuesday, 15 April 2008

5.30 p.m.

Conference Room 2,  
Council Offices,  
Spennymoor

# AGENDA and REPORTS



**This document is also available in other languages, large print and audio format upon request**

**العربية (Arabic)**

إذا أردت المعلومات بلغة أخرى أو بطريقة أخرى، نرجو أن تطلب ذلك منا.

**বাংলা (Bengali)**

যদি আপনি এই ডকুমেন্ট অন্য ভাষায় বা ফরমেটে চান, তাহলে দয়া করে আমাদেরকে বলুন।

**(中文 (繁體字)) (Cantonese)**

如欲索取以另一語文印製或另一格式製作的資料，請與我們聯絡。

**हिन्दी (Hindi)**

यदि आपको सूचना किसी अन्य भाषा या अन्य रूप में चाहिये तो कृपया हमसे कहे

**polski (Polish)**

Jeżeli chcieliby Państwo uzyskać informacje w innym języku lub w innym formacie, prosimy dać nam znać.

**ਪੰਜਾਬੀ (Punjabi)**

ਜੇ ਇਹ ਜਾਣਕਾਰੀ ਤੁਹਾਨੂੰ ਕਿਸੇ ਹੋਰ ਭਾਸ਼ਾ ਵਿਚ ਜਾਂ ਕਿਸੇ ਹੋਰ ਰੂਪ ਵਿਚ ਚਾਹੀਦੀ, ਤਾਂ ਇਹ ਸਾਥੋਂ ਮੰਗ ਲਓ।

**Español (Spanish)**

Póngase en contacto con nosotros si desea recibir información en otro idioma o formato.

**اردو (Urdu)**

اگر آپ کو معلومات کسی دیگر زبان یا دیگر شکل میں درکار ہوں تو برائے مہربانی ہم سے پوچھئے۔

**AGENDA**

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**  
To notify the Chairman if you have an interest in any of the following items.
3. **MINUTES**  
To confirm as a correct record the Minutes of the meeting held on 28<sup>th</sup> January 2008. (Pages 1 - 4)
4. **THE ROLE OF THE AUDIT COMMISSION**  
Presentation by the Audit Commission.
5. **ANNUAL AUDIT AND INSPECTION LETTER 2006/07**  
To consider the attached report prepared by the Audit Commission. (Pages 5 - 22)
6. **WORKING TOGETHER PROCOTOL**  
To consider the attached report prepared by Audit Commission. (Pages 23 - 60)
7. **COMPUTER ROOM INSTALLATION CONTROLS REVIEW**  
To consider the attached report prepared by the Audit Commission. (Pages 61 - 70)
8. **AUDIT PLAN FOR 2008/09**  
Report of Director of Resources. (Pages 71 - 84)
9. **ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**  
Members are respectfully requested to give the Chief Executive notice of items they would wish to raise under the heading not later than 12 noon on the day preceding the meeting, in order that consultation may take place with the Chairman who will determine whether the item will be accepted.

B. Allen  
Chief Executive

Council Offices  
SPENNYMOOR  
7<sup>th</sup> April 2008

Councillor D. Chaytor (Chairman)  
Councillor J.G. Huntington (Vice Chairman) and

Councillors T. Brimm, C. Nelson, Mrs. C. Potts and B. Stephens  
B. Argyle – Independent Member

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ACCESS TO INFORMATION

Any person wishing to exercise the right of inspection in relation to this Agenda and associated papers should contact Mrs. Gillian Garrigan Spennymoor 816166 Ext 4240 ggarrigan@sedgefield.gov.uk